

Volunteer Instructions – IORG - Nevada

- 1) Go to your local Law Enforcement Agency or Fingerprinting Provider
- 2) Request FBI Applicant Fingerprint Card FD-258.
 - a. *Two cards*
- 3) Pay the rolling fee of your local agency.
- 4) Then have your fingerprints taken and printed on the FD-258 card.
 - a. Fingerprinting technician must **SIGN** the card with signature.
 - b. You will sign the card and your name needs to show.
 - c. Leave blank: Employer, reason fingerprinted and ORI
- 5) Complete the Applicant Information below.

- 6) Prepare a check payable to:
 - a. **Sunset Notary Services \$30.00**

- 7) Mail the following:

- Two Original FD-258 Card
- Applicant information below
- Enclose \$30.00 check

Mail all items to:
Sunset Notary Services
1050 Opportunity Dr, Suite 190
Roseville CA 95678

**** DO NOT BEND, STAPLE OR CLIP ANYTHING TO FD-258 CARD ****

If questions, call 916-297-7192 Monday-Friday 8:30am-5:00pm

Applicant Information:

Last Name	First Name	Middle Name
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AKA / Maiden or any other prior last name: _____

Driver's License Number: _____ Issued by what State: _____

Date of Birth: ____/____/____ Place of Birth: (STATE) _____ Citizenship: _____

SEX: Male Female

_____ Social Security #

Height _____ Weight _____ Eye Color _____ Hair Color _____

Home Address: _____

Email: _____

Telephone: (____) _____ Assembly Name & # _____

