

GRAND OFFICER APPOINTMENT - APPLICATION FORM

~ The Application Package must be submitted to the Mother Advisor by March 15, 2018 ~

The Grand Officer Application Package includes the following:

1. Application Form signed by the applicant and her parents
2. Confidential letter, in a sealed envelope, written to the Supreme Officer
3. Grand Officer Recommendation Form

Application must be printed in black or blue ink or typewritten; additional pages may be attached, if necessary.

Name:		
Complete Mailing Address (including zip code):		
Phone:		Email:
Date of Birth:		Age as of June 15, 2018:
Attend School at:		Employed by:
Grade in School:	GPA:	Hours Worked per Week:
Extra-curricular and community activities:		
School and work plans for the upcoming year (2018-2019):		
Respond to the following: During the past year, I have "bloomed where I have been planted" by...		

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For the 2018-2019 Grand Year, I would like to be considered for an appointment as a:
(Check all that apply)

- Grand Representative
 Grand Flag Bearer
 Grand Bow Officer
 Specialty Officer (Dean, Editor, Historian, Lecturer)
 Other Grand Floor Officer (CO, OO, Musician, CD, Drill Leader, Chaplain, Recorder, Treasurer)
 Grand Line Officer

If appointed as a Grand Representative, I would like to represent the following states:
(A response is expected from each applicant; most Grand Officers also serve as Grand Representatives.)

Applicants with birthdates between June 16, 1999 and June 15, 2001, please choose one option:

- I would NOT like to be considered for a "Title Year" appointment for the 2018-2019 Grand Year.
 I would like to be considered for a "Title Year" appointment for the 2018-2019 Grand Year.
 ✓ If being considered, please complete and attach "Title Year Confirmation" form.

I have reviewed the Grand Officer Appointment Guidelines, and I agree to fulfill the expectations of a Nevada Grand Officer. Additionally, I agree to continue to live by the high moral standards of the International Order of the Rainbow for Girls, as well as the established Code of Conduct for Nevada Rainbow Girls.

 (Applicant's Signature)

 (Date)

WE have reviewed this information with our daughter. We understand Grand Officers are expected to attend events across our State, including Grand Officer Leadership, Official Visits, Rainbow Camp, and Receptions, which requires a commitment of time and money. Additionally, we understand that if our daughter is appointed to serve as a Grand Officer, she/we will be required to meet certain financial obligations, including the purchase of her Grand Officer dress and attendance of Nevada Grand Assembly in June 2019, in Reno.

 (Parent/Legal Guardian's Signature)

 (Date)

 (Parent/Legal Guardian's Signature)

 (Date)

Mom/Legal Guardian's Name:	Dad/Legal Guardian's Name:
Address: (City/Zip Code)	Address: (City/Zip Code)
Phone:	Phone:
Email:	Email:

TITLE YEAR CONFIRMATION

Confirmation must be printed in black or blue ink or typewritten; additional pages may be attached, if necessary.

Briefly describe why you are requesting a "title year" appointment for the 2018-2019 Grand Year.

"Title year" appointments are intended to be respectful of the challenges our members face as they begin their adult lives, including maintaining a balance between work, school, and Rainbow. However, having a "title year" appointment during one's senior year in high school or freshman year in college does not necessarily eliminate all challenges associated with maintaining this balance. Members requesting a "title year" appointment are asked to consider and address the following:

How do you plan to balance your work and school demands with your Rainbow commitments?

How do you foresee prioritizing work and school and with Rainbow during the upcoming year?

Please acknowledge your agreement with the following statements, by initialing next to each.

_____ My "title year" appointment will be the title by which I will be introduced following my Majority.

_____ I understand that I am expected to continue to apply for and serve as a Nevada Grand Officer until I reach the age of Majority.

_____ While my responsibilities to Nevada Grand Assembly may decrease following a "title year" appointment, I agree to continue to live by the high moral standards of Rainbow and the Code of Conduct for Nevada Rainbow.

(Applicant's Signature)

(Date)

GRAND OFFICER APPLICATION - CONFIDENTIAL LETTER

Grand Officer appointments are based on a variety of information, including the Application Form completed by the member requesting a Grand Officer appointment; the Recommendation Form completed by the applicant and the Advisory Board, and letters of recommendation written separately by the Mother Advisor and the Grand Deputy. Additionally, Directors are invited to share their personal experiences with each applicant during the past year with the Supreme Officer.

While this information allows the Supreme Officer to evaluate each member's strengths and challenges, it does not necessarily provide insight into a member's dreams and aspirations. These dreams are often very personal, and therefore, kept private. To maintain this privacy, each member seeking a Grand Officer appointment is asked to write a CONFIDENTIAL letter to the Supreme Officer sharing these hopes and dreams. Sharing this information, however, is not intended to imply that an applicant will receive a "dream" office. Ideally, each applicant will be appointed to at least one "dream" offices during her tenure as a Grand Officer. However, it is important to remember that in the Grand Family, each Grand Officer is given the opportunity to "bloom where she is planted" with each Grand Officer appointment.

This letter should be given the same attention to detail as a job or scholarship application. The letter must be type written. The letter should be written in complete sentences, using proper grammar and sentence structure, i.e. capital letters, punctuation, etc. Continuing and returning Grand Officers are strongly encouraged to write a new letter each year, sharing their most current goals, aspirations, and ideas.

After the confidential letter is placed in a sealed envelope, the applicant should sign the back of the envelope (over the sealed edge). The Application Package, including the sealed envelope, must be given to the Mother Advisor by the March 15th deadline.

The CONFIDENTIAL letter to the Supreme Officer should include the following:

- Part 1: Each applicant should begin her letter by responding to the following: As I prepare to (continue) to serve Nevada Rainbow as a Grand Officer, I want to learn or improve my ability to ... because
- Part 2: On the Grand Officer Application Form, each applicant identified states she would like to represent (as a Grand Representative). Each applicant should briefly discuss why she requested these specific states. For instance, does she have family in a specific state, is her family planning a vacation to this state, is she planning to attend college in an identified state?
- Part 3: On the Grand Officer Application Form, each applicant identified the types of office she would like to be considered for during the upcoming Grand Year. Each applicant should briefly discuss the offices she would like to be considered for and why she believes she is best suited for these offices. Recognizing that only one member can be appointed to serve in each Grand Office, applicants are strongly encouraged to provide the Supreme Officer with more than one option for the upcoming year. (Applicants are encouraged to focus on offices other than Grand Worthy Advisor; it is presumed that most members dream of serving as Grand Worthy Advisor.)
- Part 4: An applicant should provide any other information she believes is relevant and important to the Grand Officer appointment process. If an applicant does not want to be appointed to a certain office, this information should be included in this portion of the letter. For example, a member may not wish to be appointed American Flag Bearer because she is Canadian, or Grand Drill Leader because she suffers from foot or joint ailments, or some other Grand Officer for a legitimate reason. This is the appropriate place to share this information, confidentially, with the Supreme Officer.

Again, this letter will remain CONFIDENTIAL. It will not be read by anyone other than the Supreme Officer.

GRAND OFFICER RECOMMENDATION FORM

To be completed by Applicant:

Attach additional pages as necessary.

Name:
Current Assembly Office:
Current Grand Office:
Previous Grand Office/s:
Out of State Grand Assemblies and Supreme Assemblies attended by year:

To be completed by Mother Advisor:

Number of Service Hours reported **since last Grand Assembly:** _____

Number of Applications for IORG membership submitted **since being initiated:** _____

Number of Applications for IORG membership submitted **since last Grand Assembly:** _____

Number of Points earned **since last Grand Assembly:** _____

To be completed by Mother Advisor:

Since last Grand Assembly, this member has attended (circle one in each category):

Assembly Meetings	All	Nearly All	Some	None
Assembly Service Projects	All	Nearly All	Some	None
Assembly Fundraising Projects	All	Nearly All	Some	None
Assembly Fun Projects	All	Nearly All	Some	None
Other Assemblies' Meetings	All	Nearly All	Some	None
Other Assemblies' Installations	All	Nearly All	Some	None
Rainbow Camp/Rainbow Sunday	Yes	No, Excused	No, Unexcused	
Founder's Day Activity	Yes	No, Excused	No, Unexcused	

To be completed by Grand Deputy:

Average Performance Evaluation scores based on ballots by Advisory Board Members

Ritualistic Work: _____ Floor Work: _____ Cooperation: _____

Dependability (MA/AMA/GD only): _____ Attitude (MA/AMA/GD only): _____

Based on our knowledge and experience, we (the Advisory Board) recommend the applicant be considered for the following:

___ Grand Representative ___ Grand Flag Bearer ___ Grand Bow Officer

___ Specialty Officer (*circle applicable office/s*): Dean, Editor, Historian, Lecturer

___ Other Grand Floor Officer (*circle applicable office/s*): Confidential Observer, Outer Observer,

Musician, Choir Director, Drill Leader, Chaplain, Recorder, Treasurer

___ Grand Line Officer

To be signed by the Advisory Board members present:

We concur and support this recommendation and acknowledge that discussions regarding a Grand Officer recommendation are confidential and may not be discussed outside today's meeting. Any infraction in this area may result in forfeiture of the Rainbow Girl's appointment as a Grand Officer and will result in the Advisory Board member's immediate removal from the Advisory Board.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

GRAND OFFICER PERFORMANCE EVALUATION PROCESS

Grand Deputy: distribute a copy of this page and the necessary ballots to each voting Board member.

1. The Grand Deputy is responsible for obtaining the appropriate number of copies of this form, based on the number of Advisory Board members and the number of applications to be considered.
2. A copy of this form is to be distributed to each Advisory Board member who is eligible to participate in the Grand Officer recommendation (voting) process.
3. Each eligible Board member will score each applicant based on her own, individual merits.
4. The Grand Deputy and another Board Member will tally and average the scores for each criteria area.
5. The Grand Deputy will write the average scores on the Grand Officer Recommendation Form prior to the voting Board members signing the form, indicating their endorsement of the recommendation.
6. The Grand Deputy will destroy the ballots at the conclusion of the Advisory Board meeting.

PERFORMANCE CRITERIA

RITUALISTIC PERFORMANCE: A rating of "5" reflects letter perfect ritualistic performance by this applicant, given reasonable notice to fill an office. As members progress through the Line, it is expected they will memorize their work and present it in a near-perfect manner. Reality reminds us, however, that not everyone has a photographic memory.

FLOOR WORK: A rating of "5" reflects an applicant who has obviously attended practices and paid attention, even when other officers were performing. She is now able to accomplish the floor work of any office with ease and comfort.

COOPERATION: A rating of "5" reflects an applicant who makes herself available to assist equally with "important" and menial tasks - assisting by filling vacancies and washing dishes!

Grand Deputy/Mother Advisor/Assistant Mother Advisor Only

DEPENDABILITY: A rating of "5" reflects an applicant who signs up for an activity and then shows up at the appointed place, on time, without several reminders. It also reflects an applicant who says "I'll get back to you" and DOES.

Grand Deputy/Mother Advisor/Assistant Mother Advisor Only

ATTITUDE: A rating of "5" reflects an applicant who cheerfully and graciously cooperates and demonstrates dependability. A high rating here indicates this applicant always has her "Rainbow Hat" on and projects consideration, encouragement, humility, and kindness to all others.

This page can be cut into eight ballots. Additional scoring sheets should be copied by the Grand Deputy, as necessary.

Applicant's Name: _____ Ritualistic Performance: _____ Floor Work: _____ Cooperation: _____ MA/AMA/GD (only) Dependability: _____ MA/AMA/GD (only) Attitude: _____	Applicant's Name: _____ Ritualistic Performance: _____ Floor Work: _____ Cooperation: _____ MA/AMA/GD (only) Dependability: _____ MA/AMA/GD (only) Attitude: _____
Applicant's Name: _____ Ritualistic Performance: _____ Floor Work: _____ Cooperation: _____ MA/AMA/GD (only) Dependability: _____ MA/AMA/GD (only) Attitude: _____	Applicant's Name: _____ Ritualistic Performance: _____ Floor Work: _____ Cooperation: _____ MA/AMA/GD (only) Dependability: _____ MA/AMA/GD (only) Attitude: _____
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